

OCT 04 2012

IN THE SUPREME COURT OF THE OSAGE NATION
PAWHUSKA, OKLAHOMA

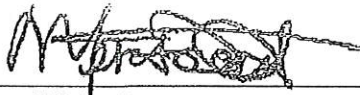
By KBrende

In re:)
)
Administrative Order - Contracts) Administrative Order No. 2012-04

Article VIII, section 11 of the Osage Nation Constitution states that the "Chief Justice of the Osage Nation Supreme Court shall be responsible for the budget and the administration of all courts." Accordingly, the following administrative orders are effectively immediately and shall remain in effect until further notice:

1. Contracts to which a court of the Osage Nation is a party shall initially identify the party as the "Osage Nation Judicial Branch, a constitutional branch of the Osage Nation, a federally recognized Indian tribe."
2. The Chief Justice of the Supreme Court shall be the sole authorized signatory to any contract between a third party and a court of the Osage Nation, unless the Chief Justice has issued prior written authorization to an alternate designated signatory within the Judicial Branch.
3. Contracts to which a court of the Osage Nation is a party may be negotiated by the Chief Justice of the Supreme Court for any purpose or the Chief Judge of the Trial Court for judicial personnel who preside over matters before the Trial Court. The Court Administrator is authorized to negotiate contracts regarding administrative operations only.
4. No contract may be executed without prior review and approval by the Chief Justice of the Supreme Court.
5. All invoices issued pursuant to a contract with the Osage Nation Judicial Branch shall be reviewed and approved by the Court Administrator prior to submission to the Accounting Department. The Court Administrator shall verify compliance with the terms of the contract governing the invoice and verify whether sufficient funds exist to pay the invoice. Discrepancies shall be referred to the Chief Justice for further review and approval.
6. Contracts entered into prior to the effective date of this order shall remain in full force and effect until they are fully performed, expire or are terminated; provided, that any contract up for renewal shall comply with this order's provisions at the time of its renewal.

Ordered this 4th day of October, 2012.



Meredith D. Drent
Chief Justice